



Global Education

# STUDY ABROAD BASICS



**Bucknell**  
UNIVERSITY

**Global &  
Off-campus  
Education**



## ABOUT GLOBAL & OFF-CAMPUS EDUCATION

The mission of the Office of Global & Off-campus Education is to facilitate first-rate study abroad opportunities that accommodate a range of disciplines and include diverse regions of the world. The Office collaborates with students and faculty to identify, develop and manage programs that support Bucknell University's educational goals. It prepares Bucknell University students to study abroad, internationally and domestically, while promoting a global focus to the academic life of the University and the local community.

The Office also manages international partnerships and agreements that aid in study abroad program development and cooperation with various institutions in the U.S. and around the world.

Bucknell's mission requires students to develop a “deep understanding of different cultures and diverse perspectives.” Of the five strategies outlined in The Plan for Bucknell, two — “enhancing diversity” and “building bridges” — specifically relate to global education and the vision of making Bucknell “a global portal, a place to which the world comes each day.”

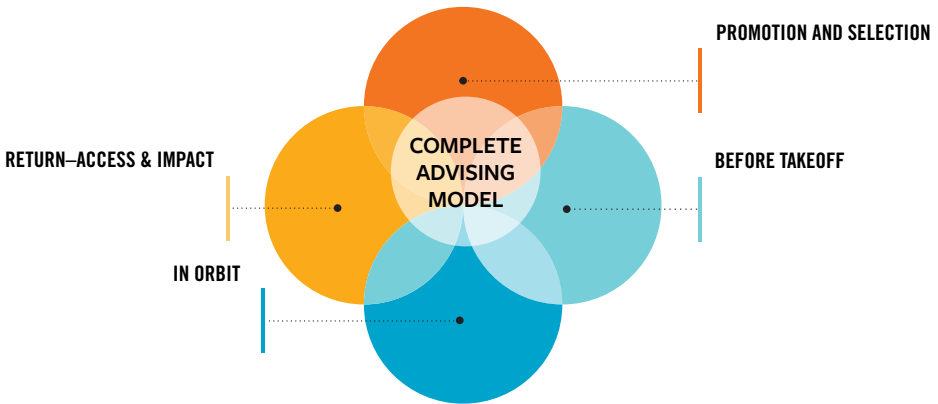
Whether students choose to study abroad — internationally or domestically — or choose to remain at Bucknell throughout their undergraduate programs, *Global Education* provides numerous opportunities for global learning.

The role of *Global Education* in internationalizing Bucknell is enormous and multifaceted. This booklet will help you to understand the various aspects of our responsibilities and how *Global Education* engages Bucknell University students and other constituents (faculty, staff, parents and community) to address the task of creating a campus environment that makes Bucknell the “global portal” we all envision.



## GLOBAL EDUCATION'S COMPLETE ADVISING MODEL

One of *Global Education's* major responsibilities is providing students with access to study abroad. That means working with both external and internal constituents to identify study abroad opportunities that meet Bucknell's high academic standards and low risk tolerance. The Complete Advising Model (CAM) developed by *Global Education* reflects the Office's extensive, multifaceted structure for working with students for safe and rewarding experiences off-campus.



**PROMOTION AND SELECTION:** A combination of face-to-face and digital interaction between advisor and student, one at a time, to select the appropriate program to satisfy academic, location and other needs.

**BEFORE TAKEOFF:** As aviation experts who engage in “before takeoff procedures” systematically check of the engine, controls, systems, instruments and avionics prior to flight, Global Education Advisors engage students in nitty-gritty preparations and fine tuning to ensure a successful study abroad experience.

**IN ORBIT:** While students are out there literally orbiting the world and exploring new lands, ideas, cultures, and taking in new knowledge, *Global Education* continues to engage them to enhance academic learning, processing of new experiences and assisting with the ever-present health, safety and security issues.

**RETURN-ACCESS & IMPACT:** Return from study abroad is only the beginning of serious reflections on the experience. *Global Education* is ready to guide such reflections and provide opportunities for further contemplation and learning. Regaining access to campus, impacting the campus environment and ensuring further personal development are important goals here.

## PROMOTION & SELECTION

Study abroad has many benefits, and Bucknell encourages all students to take advantage of study abroad opportunities. However, studying abroad also presents challenges. In most cases you will be studying in classrooms different from those at Bucknell, with instructors who may speak languages that are new to you. To enhance your likelihood of success, Bucknell requires you to have adequate preparation before you go.

- Have completed the full semester on campus prior to your semester abroad.
- Have a cumulative GPA of 2.8 Fall Semester\*\* or 3.0 Spring Semester. (GPA requirements may vary with Bucknell “in” faculty-led programs.)
- Have a history of good conduct with the University. All conduct violation records will be reviewed by *Global Education*.
- Please review the chart below to understand what terms students are eligible to study abroad.

### When are Bucknell Students Eligible to Study Abroad?

Class Year	Fall	Spring	Summer
First-year	Unavailable	Unavailable	Available
Sophomores	Available	Limited to College of Engineering Students Available	Available
Junior	Available	Available	Available
Senior	Available	Unavailable	Unavailable

● Available ● Engineering Students Only ● Unavailable

**\*Remember to talk to your Global Education Advisor if you have any questions about the eligibility requirements.**

**\*\* For the Fall semester you may begin an application with a GPA of 2.6, but will need to have a 2.8 GPA by the time of departure.**

### Summer Eligibility Requirements:

- Have a history of good conduct with the University.
- Have a GPA that meets the requirements of your desired program. The GPA requirements for summer programs vary but a 2.5 GPA is generally required.

**Each \*Bucknell “in” faculty-led summer Programs will have additional eligibility requirements.**

\*For additional details on eligibility requirements for study abroad visit the [Global Education](#) webpage.

## THINGS TO THINK ABOUT

### Welcome to *Global Education!*

To help you make your study abroad journey as meaningful to you as possible, please think about the items below and how they may impact your study abroad experience.

**Intended Major:** \_\_\_\_\_

**Intended Minor:** \_\_\_\_\_

**Class Year:** \_\_\_\_\_

**Desired Career(s):** \_\_\_\_\_

**Country or Regions of General Interest:** \_\_\_\_\_

### Which program features interest you? (check boxes that apply)

- |  |                                   |
|--|-----------------------------------|
| <input type="radio"/> Homestay         | <input type="radio"/> Volunteer   |
| <input type="radio"/> Internship       | <input type="radio"/> Research    |
| <input type="radio"/> Language Courses | <input type="radio"/> Other _____ |

**Do you already have a program in mind?**  Yes  No

If yes, what program? \_\_\_\_\_

If yes, how did you select this program? \_\_\_\_\_

### Check the boxes that would be helpful to discuss with your global education advisor:

- Finances:** e.g. *Are you interested in scholarships, financial aid etc.?*
- Parental Support:** e.g. *Have you discussed study abroad with your parents/guardians and assessed their concerns?*
- Academics:** e.g. *Concerns about eligibility and requirements, about how study abroad fits into your intended major/minor, etc.?*
- Judicial Record:** e.g. *Concerns about items on your student conduct record, etc.?*
- Term:** e.g. *Concerns about when you want to study abroad?*
- Other:** Concerns?

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## Academic Worksheet

Making a plan and completing the academic worksheet with your academic adviser will provide a forum to discuss your academic requirements to plan for your time abroad.

*Be sure to discuss the following with your academic adviser:*

- Fulfilling major/minor requirements
- Fulfilling College Core Curriculum (CCC) requirements
- Fulfilling writing requirements (W1, W2)

### Courses first year (FALL)

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### Courses first year (SPRING)

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### Courses second year (FALL)

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### Courses second year (SPRING)

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### Courses Junior year (FALL)

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### Courses Junior year (SPRING)

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### Courses Senior year (FALL)

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### Courses Senior year (SPRING)

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## Pre-Application Process

All students who are eligible to study abroad (sophomore year, junior year, first semester senior year, or summer) are REQUIRED to complete the pre-application form. Visit the [Global Education webpage](#) for details on deadlines for completion.

## Advising & Academic Planning

Students who plan to study abroad are required to meet with their academic adviser and their global education advisor, in that order. Advising and academic planning are necessary and beneficial. Planning for study abroad is an extensive process. [Global Education](#) and academic advisers are your main resources for planning properly to study abroad.

During global education advising, your advisor will cover various topics with you, including, but not limited to:

- discussing program options in detail and identifying methods to empower you to research and consider the best program fit for you based on academics, location, personal and career interests.
- reviewing your preliminary financial questions, and providing appropriate resources for your planning and sources of funding for study abroad including financial aid and scholarships.
- guiding you through the application process and discussing items of importance such as health, safety, security and crossing cultures.

As you continue to explore your study abroad options, please remember to complete the following important items:

- Speak with your academic adviser(s) about studying abroad, discussing any academic progress you need to make while abroad, and complete the academic worksheet included in the booklet.
- Visit the [Global Education](#) webpage to [Study Abroad Programs](#) so you can view programs that will complement your academic focus.
- Complete the Pre-application Form through the [Global Education](#) webpage.
- Sign up for an advising meeting with a global education adviser in the [Our Staff](#) portion of the [Global Education](#) webpage.

## Advising Process

Applications may only be started during the advising and application period for the upcoming term.

The Advising periods are as follows:

**Fall Advising Period:** mid-October – late-February

**Spring Advising Period:** early-March – mid-September

**Summer Advising Period:** August – April

- Visit the [Global Education](#) webpage for updates on the advising process dates.



(This only applies to non-Bucknell summer programs. Bucknell “in” faculty-led summer programs will maintain individual advising and applications periods. Check the specific program web page for additional details)

There are space limits on the spring and fall semester. Since applications will be reviewed on a rolling basis, it is possible for the spring or fall term to close prior to the end of the advising/application period. Applications will be reviewed and processed on a rolling basis during the advising periods.

Since space is limited each semester, it will be important to meet with your Global Education Advisor early in the advising period to ensure you can move forward with the application process

**You must stay in contact with your Global Education Advisor throughout the advising and application process.**

## **Financial Considerations**

You and/or your family members may have questions about the costs related to studying abroad. Studying abroad is a financial commitment and understanding the full extent of the costs is an important part of the decision-making and planning process. There are many scholarship and grant opportunities for study abroad. Talk to your global education advisor for information and referrals.

The *Global Education [Financing Off-campus Study](#)* webpage outlines the basic guidelines to consider when estimating costs and meeting financial obligations for study abroad. You can also view a full list of *Global Education* programs and their designations as Bucknell-in, Exchange Partner or Bucknell Approved.

For specific questions related to your financial aid package, please contact the Office of Financial Aid at: [finaid@bucknell.edu](mailto:finaid@bucknell.edu) or 570-577-1331.

Visit the *Global Education [Financing Off-campus Study](#)* webpage for more details.

## **BEFORE TAKE OFF**

Once you’ve submitted an application and received approval from *Global Education*, these are a few things to do, including, but not limited to:

- Submitting post acceptance materials to *Global Education* and your program. Examples include transfer of credit forms, liability forms, passport copies, etc.
- Completing the mandatory online health and safety course and reviewing the cross cultural information. Visit the [For Students](#) link on the [Global Education](#) webpage for more details.
- Considering logistical preparations such as program deposits, flights, visas, health planning, immunizations and communication with family, friends and *Global Education* while you are studying abroad.

**Your global education advisor is able to help guide you through these “takeoff procedures”.**



## IN ORBIT

You have done all the preparations, checked and cross-checked all logistical requirements and finally arrived at your destination. Everything looks different, and that is as it should be! To help you cope with your new environment, *Global Education* will be in contact to engage in different aspects of your study abroad. It's important that you also reach out as often as necessary and respond to all safety and security prompts.

It's also important to know that *Global Education* remains a resource for you while you are abroad by:

- Connecting with partners to help respond to potential issues.
- Engaging meaningfully with you, institutions, partners and personal communities from a distance using social media.
- Assisting you with Bucknell processes.
- Representing students' interests on campus.

As you get used to your new environment and are busy learning new and exciting things, returning to Bucknell might be the last thing on your mind. However, you must remember that while you are abroad, you should be making preparations for your return to campus.



## RETURN – ACCESS & IMPACT

After a successful time abroad, you return to Bucknell University to find that it's a different place. While you were exploring new lands, ideas and cultures, Bucknell was changing, and things aren't the same as you left them. You will likely need to re-adjust to your old campus, while you also seek space to practice the new ideas you've experienced while abroad. This could be a major source of frustration (or excitement) when you return to campus. Don't worry. *Global Education* offers programs to help you re-adjust to Bucknell, continue to reflect on your experiences and explore new ways to practice the unique ideas you've brought back.

One popular program for our returning study abroad students is the **Global Ambassador Program (GAP)**.

This is a year-long program with two options for participation: Global Peer Educator and Global Citizen. The initiative addresses the need to understand cultures, apply that understanding to our personal lives, and give back to others in the global community. The program is open to any student who has completed a year of undergraduate study at Bucknell. Here's how one student participant described the GAP program:

*"I was able to reflect on my time in China in an analytical way not offered elsewhere on campus. In addition, I was able to compare societal differences between China and my home country. The GAP program allowed me to congregate with other students who shared my mentality for cultural learning. There is no other place where students can fully debrief on the trip they took and the things they learned."*

*-Richard Nicolaidis, East Asian Studies/Economics, Class of 2018*

For more information on the GAP program and other *Global Education* sponsored post-study programs contact [globaled@bucknell.edu](mailto:globaled@bucknell.edu)









# PROGRAM COMPARISON

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Program Name Education Abroad Partner Website City, Country		
Program Dates		
Does the program provide on-site orientation program?		
<b>ACADEMICS</b>		
Do subjects offered fit your academic needs? Full course load = 15-18 US credits = 4 Bucknell Credits Are courses offered that will fulfill requirements?		
In what language are the courses taught? Required language of country to be taken?		
Is an internship offered? Service learning? Research?		
What cultural activities are offered outside of the classroom? Are excursions/field trips part of the academic component?		
<b>FINANCES</b>		
What are the non-tuition fees? (housing, meals, personal travel, visa, school supplies, travel from airport to program site, etc.)		
Cost of roundtrip airfare?		
What is the currency exchange in-country?		
Does the education abroad partner offer scholarships?		
Meals included?		
What is the cost of required supplemental insurance?		
<b>HEALTH, SAFETY, SECURITY</b>		
On-site safety information provided by program		
Health information available		
Security information available		





**REFERENCE THE GLOBAL EDUCATION WEBSITE  
FOR THE FOLLOWING RESOURCES:**

**[bucknell.edu/GlobalEducation](http://bucknell.edu/GlobalEducation)**



**Beyond the Classroom**

**Global & Off-campus Education**

- [Study Abroad Programs](#)
- [Finance Off-campus Study](#)
- [For Students](#)
- [For Parents](#)
- [Our Staff](#)



## GLOBAL & OFF-CAMPUS EDUCATION

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